Dear Families,

This is a letter to inform you that The Afterschool Program adheres to all the school rules for behavior and student conduct. In the Afterschool program, we strive to provide a safe, fun and engaging environment for all the students. If your child chooses to demonstrate behavior choices that do not align with the expectations of our Afterschool Program, we will need to get together to create a plan about the changes that will need to occur for their safe continued attendance in the program. Physical fighting will not be tolerated in Afterschool, this will be a call home for immediate pick-up.

The following student rules are in effect, although additional rules may be made from time to time, especially for specific parts of the building or specific activities. We ask parents to go over the rules, then sign and have your child sign them, when enrolling.

1. Follow the directions given by the leader.
2. Be respectful of others, yourself and school property
3. Be responsible for your own belongings and respect the property that belongs to others, including the school.
4. Always walk inside the building.
5. Use appropriate language.
6. Keep your hands and feet to yourself.
7. At the end of the day clean your area and collect all your belongings before leaving.

When inappropriate behavior occurs, the following consequences are in effect:

1. The adult will remind the student of the behavior expected.
2. The student will be spoken to apart from others, the problem will be documented.
3. The staff will speak to parents, the problem will be documented.
4. The staff will write up a formal incident report.
5. After three incident reports the student will no longer be able to attend the afterschool program, for an amount of time to be determined by the Afterschool Coordinator and Director.

We have read and talked about the rules to attend the afterschool program.

Childs signature:_____

Parent or Guardians signature:_____

Today's date:_____