

Redwood Preparatory Request for Short-Term Independent Study

Name:		
Address:		
City:	Zip:	Phone:
Request Date:	Due Date:	Grade Level: Kindergarten
I.S. Dates From:		To:

Redwood Prep Independent Study Policy:

Short term independent study is a voluntary, alternative instructional strategy by which students may reach curriculum objectives and fulfill grade-level requirements. The primary purpose for independent study is to offer an educational plan for enrolled pupils who are unable to attend site based instruction due to sickness, family vacation, or other family activities including emergencies. Students who are unable to attend school for a day or more may request an independent study contract in order to make up missed schoolwork. For planned absences, independent study requests should be made at least three days before the absence. The work assignments will generally be available in the front office the day before the absence is to occur. In emergency situations, such as illness, independent study contracts will be made available before the school day begins.

Redwood Preparatory Charter School offers an Independent Study (IS) Contract alternative to accommodate students who must be absent from school for one or more days. Arrangements for independent study must be made with the administration office and the classroom teacher prior to the absence. The IS Request form must be signed by the parent, teacher, and Director prior to assignment of the IS Contract and classwork. The student's teacher(s) will prepare assignments aligned with current classroom instruction. The assignments must be completed and returned to the classroom teacher in a within three days of the student's return to school for proper evaluation and review. The teacher will grade, date, and sign all returned work. A sample will be attached to the IS contract. The IS completed contract must be signed by the student, parent, teacher, and Director. All IS contracts will be kept at the school site after attendance credits have been authorized.

INSTRUCTIONAL CRITERIA:

1. Redwood Prep Charter School's independent study shall be substantially equivalent in content to classroom instruction, enabling students to complete adopted curriculum within a prescribed time frame.
2. Redwood Prep Charter School will provide appropriate services and resources to enable students to successfully complete his/her independent study, similar in nature to services and resources available to all other students in the school.
3. The site administrator or designee shall ensure a written independent study agreement exists for each participating student on each occasion of independent study.
4. Student's teacher will assign, collect, grade, date, and sign all returned work. A sample of the completed classwork will be attached to the IS contract.

INSTRUCTIONAL ARRANGEMENTS:

All independent study requirements will be assigned by the student's classroom teacher. Methods of study may include a variety of activities to complete instructional objectives at the discretion of the classroom teacher. Methods of study may include projects, experiments, reports, journals, text assignments, worksheets, photographs, dioramas, art work, etc.

TIMELY COMPLETION OF ASSIGNED STUDY:

The manner, time, and place for submitting independent study assignments shall be as follows:

1. All assignments must be completed during student's absence.
2. All assignments must be submitted to the classroom teacher within three days of the student's return to school.
3. Assigning teacher will review, grade, date, and sign all returned work. At least one sample will be attached to the IS contract as evidence of completion.

We have read this agreement and hereby agree to all conditions:

Student:	Date:
Parent's/Guardian Signature:	Date:
Supervising Teacher's Signature:	Date:
Administrator's Signature:	Date:

Redwood Preparatory Charter School

Short-Term Independent Study (I.S.) Contract

Name:		
Request Date:	Due Date:	Grade Level: K
I.S. Dates From: _____ To: _____		

VOLUNTARY STATEMENT:

Independent Study is a voluntary optional educational alternative in which no pupil may be required to participate. Pursuant to Ed Code 48915 or 48917, an alternative of classroom instruction has been offered.

EQUITABLE PROVISIONS OF RESOURCES AND SERVICES:

Redwood Prep will provide the instructional materials and other necessary items and resources as specified for each assignment.

OBJECTIVES:

The major objective for the duration of this agreement is to enable the student to keep current with _____ grade studies for the period covered by this agreement. This agreement is to enable the student to successfully reach the objectives and complete the assignments identified in the assignment and work record form(s) that will be a part to this agreement.

REPORTING:

The student must submit completed assignments on or before the due date. The assigning teacher will grade all assignments and attach at least one graded assignment to this form as evidence of completion.

Certification of Completed Course Work:

Subject/Assignment	Complete *Y/N	Initial*	Date*
Complete 20 minutes of reading daily			
Complete 20 minutes on Dreambox daily			
Complete a journal each day with an illustration and student writing daily			
Complete 4 pages of math journal daily			
Complete 20 minutes on the Starfall website			

***Initial and date after work is submitted. To collect full attendance, all work must be complete.**

Student's Signature:	Date:
Parent's/Guardian Signature:	Date:
Supervising Teacher's Signature:	Date:
Administrator's Signature: <i>*All work samples are graded, dated and signed directly on samples.</i>	Date: