



# REDWOOD PREPARATORY CHARTER TIMBER WOLVES

## Redwood Preparatory Driver Application Form

The purpose of this form is to reduce the liability of the school and our volunteer drivers by being proactive in our selection of drivers for student transportation. Thank you for your interested in helping with such needs during the school year. Please fill out this form and return it to the school office along with copies of your valid California driver's license current auto registration, and a copy of the Declaration page for your current vehicle insurance coverage. A new Driver Application Form must be filled out each school year. Insurance minimums are as follows:

Public Liability/Bodily Injury	\$100,000/\$300,000 per occurrence
Property Damage	\$50,000 per occurrence
Medical	\$5,000 per occurrence

### SECTION I – Driver Information

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (C) \_\_\_\_\_

CA Driver's License # \_\_\_\_\_ Exp Date: \_\_\_\_\_

#### Vehicle #1

Color/ Make/Model/Year: \_\_\_\_\_ License #: \_\_\_\_\_

Number of working seat belts: \_\_\_\_\_ Insurance Company: \_\_\_\_\_ Policy #: \_\_\_\_\_

Uninsured/Underinsured motorist coverage? Yes: \_\_\_\_\_ No: \_\_\_\_\_

#### Vehicle #2

Color/ Make/Model/Year: \_\_\_\_\_ License #: \_\_\_\_\_

Number of working seat belts: \_\_\_\_\_ Insurance Company: \_\_\_\_\_ Policy #: \_\_\_\_\_

Uninsured/Underinsured motorist coverage? Yes: \_\_\_\_\_ No: \_\_\_\_\_

### SECTION II – Driver History

PLEASE ANSWER ALL OF THE QUESTIONS BELOW:

\_\_\_\_ YES \_\_\_\_ NO Have you been in an accident in the last three years?

\_\_\_\_ YES \_\_\_\_ NO Any moving violations in the past three years? If you answered yes, how many?

\_\_\_\_ YES \_\_\_\_ NO Have you been convicted for DWI/DUI of alcohol or drugs in the last five years

\_\_\_\_ YES \_\_\_\_ NO Have you ever had your license suspended for moving violations, hit and run, eluding an officer, reckless or negligent operation of a vehicle, or driving while under suspension or revocation?

**SECTION III – Requirements for Drivers**

I certify that:

1. I possess a valid California driver’s license.
2. I will contact my insurance agent to ascertain if there are any liability policy limits or exclusions regarding transporting other students or faculty members of a field trip that might affect my ability to meet the qualifications for a driver.
3. I will maintain the minimum insurance coverage required by the charter school for vehicles for the vehicle(s) listed in Section I and only volunteer to drive when such insurance policies and coverage is in force.
4. I understand that in case of any type of accident, injury, or vehicle damage, Charter School’s liability insurance policy DOES NOT provide primary or direct insurance on my vehicle. Charter School’s insurance will take effect only after my personal auto insurance limits are exhausted. I will advise Charter School of any change in information provided on this form, including, but not limited to, involvement in a car accident in which I am cited, any citations for moving violations, non-renewal of license, termination of license, change of insurance company, change in amounts of insurance coverage, termination of insurance, or change in vehicle.
5. The number of individuals riding in my vehicle(s) will not exceed the number of passengers the vehicle is designed to carry or the number of working seat belts.
6. Students will be in their own seats and secured with individual working seat belts. (No double belting of children is permitted)
7. No children under the age of 12 will ride in the front passenger seat.
8. Students will not be left unattended in the vehicle.
9. I will maintain my vehicle(s) in safe operating conditions (brakes, tires, etc.)
10. I will operate my vehicle(s) in a safe manner, including NOT using a cell phone while driving.
11. I will read and follow the instructions for driving and chaperoning students provided by the sponsoring teacher of the field trip.
12. I will notify school personnel if I no longer wish to drive or if I wish to be removed from the Approved Driver List.
13. I will comply with school volunteer requirements including but not limited to fingerprinting, Livescan, Megan’s Law Database and TB Tests.
14. I will undertake any necessary training, including SafeSchools on-line training, to comply with charter school safety requirements including but not limited to defensive driver training.

**SECTION IV – Declaration and Signature**

I affirm that I will carefully transport students under my care, including obeying all traffic laws. The information given on this form is true and correct to the best of my knowledge and belief.

**YOU MUST SUBMIT COPIES OF YOUR CURRENT DRIVER’S LICENSE, CURRENT DRIVING RECORD (MVR), AUTO REGISTRATION, AND INSURANCE DECLARATION PAGE (Front Pages of Policy) WITH THIS FORM.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

**SECTION V – School Administration Approval**

\_\_\_\_\_ Approved for placement on the Charter School’s Approved Driver List

\_\_\_\_\_ Denied placement on the Charter School’s Approved Driver List

\_\_\_\_\_  
**Director/Designee’s Signature**

\_\_\_\_\_  
**Date**